



Child Care Professionals

In-Room Hotel Child Care Referral Service

Provided by

Child Care Professionals, LLC

Trusted Child Care Specialists since 1985

Tracie D. Hoffman, President

For complete Agency Information, please:

Visit : www.childcareprofessionals.com

Phone: 513.561.4810

Email: thoffman@childcareprofessionals.com

When you are out of town, your hotel becomes home to your family. Our Child Care Providers are familiar with age appropriate activities for children that can help make their stay more enjoyable. Child Care Professionals, Inc. recruits and refers providers with educational background and experience in the child care field. Many providers are professional nannies, some have raised children of their own or are college students majoring in education. The referral service attracts providers who are professional, well spoken, non-smoking, experienced and interested in caring for children.

Child Care Professionals, LLC:

- Personally interviews each provider
- Requires current Infant and Child CPR coursework
- Contacts employment and personal references
- Processes security checks for national and state convictions, and driving records

The Process: Minimum 48 hours advance notice is preferred. Additional time is preferable.

- Simply download the application from the website and email it to our office
- Phone the office with any questions
- The providers' complete file will be emailed to you.
- You may contact the provider directly, in advance of your arrival, to confirm details and share information about your children that will make their stay more enjoyable.

The Fees: Hotel care requires a 4-hour minimum.

- An Agency fee of \$50 per day per child care provider is charged to your credit card at the time the request is confirmed, even if the request is later cancelled.
- Provider fees are \$25 per hour, (with the exception of Holidays which will be a higher rate), with a four hour minimum. Payment for the provider is paid directly to the provider that day. If the client cancels the provider with less than 24 hours notice, CCP will charge client's credit card on file for 50% of the provider's scheduled pay, as payment to the provider for foregoing other opportunities. Compensation for parking, entertainment, and meals is the responsibility of the family. For downtown hotels, we strongly encourage families to arrange valet parking for the provider. This insures the provider's safe arrival at her car at the conclusion of the evening and saves the client having to walk the provider to their car.
- If there are more than 3 young children in need of child care from one or more families, a second provider is required.

Professional Affiliations: Alliance of Professional Nanny Agencies, International Nanny Association, recipient of National Agency of the Year Award.



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HOTEL CARE REGISTRATION FORM

Responsible Party Name: _____ Date: _____

Credit Card: Master Card ___ Visa ___ Name on card: _____

(Note - if business card, list bus. Address) Card number: _____

Expiration date: _____

Home Address: _____

City, State, Zip Code: _____

Business address (optional): _____

Home phone: _____ Work Phone: _____ Cell: _____

Hotel Name: _____ Room Number: _____

Hotel Address: _____ Phone: _____

Expected arrival date and time: _____

Care needed, dates and times: _____

Name of Child	Birth date	M/F	Special Needs, likes, dislikes
_____	_____	_____	_____
_____	_____	_____	_____

**Please add an attachment for additional children, parent information, expectations, notes

PLACEMENT AGREEMENT

Relationship of Child Care Professionals, LLC hereafter referred to as CCP, and Provider:

CCP is not the employer of the Providers it places. The Provider chosen by parent becomes the employee of Parent. Parent and Provider define the duties to be performed. .

CCP is not liable for any losses, liabilities, damages, costs or expenses which may be incurred as a result of the relationship entered into between care provider and my child. Parent hereby indemnifies and holds harmless CCP against all losses, liabilities, damages, costs and expenses (including attorneys' fees) which may be sustained by CCP based on or arising from the employment arrangements entered between Parent and Provider or the performance of services by CCP hereunder.

Consideration for Services Provided:

CCP's fees for temporary/occasional placement for positions by the day, evening, overnight, etc. will be charged to Parent by credit card when a job order is processed. Fees are per current fee schedule and are refunded only if the candidate is unable to fulfill the commitment and a replacement cannot be found.

All registration information is accurate without omissions of any kind. I understand the placement agreement and my responsibilities with Child Care Professionals, LLC. IN WITNESS WHEREOF, CCP and Parent have signed this agreement on this ___ day of _____, _____.

Child Care Professionals, LLC:

Parent:

Please return completed form via Email: thoffman@childcareprofessionals.com

Mail: 3524 Edwards Road Cincinnati, OH 45208